



John Lewis Partnership

JOHN LEWIS PARTNERSHIP

MUSIC MATTERS 2016/17 APPLICATION FORM

Applications are invited for musical projects and events taking place between May 2016 and April 2017.

Thank you for applying for a Music Matters award. If you have received a Music Matters award in the past, you are welcome to re-apply, as long as it is at least one year since you received the award.

We are unable to inform every applicant of the outcome, but if yours is successful we will be in touch during June 2016,

The John Lewis Partnership has been making grants to support musical activities of all kinds for over 75 years. As part of our continuing programme of support, we invite applications for support of between £500 and £3000 for specific musical events or projects that make an outstanding contribution to the musical life of the local communities of which

****NOTE: This application form must be returned, duly completed by the organisation seeking support, to the John Lewis or Waitrose store from which it was obtained no later than **FRIDAY, 18 MARCH 2016**. We regret that we will not be able to consider applications returned after this date.** (Branch name and address or Community Matters mailbox address to be inserted for customer use):

Name of organisation:

Charity Registration Number (if applicable):

Organisation's Contact Details (To be completed by applicant)

Name:

Position:

Full Address:

Post Code:

Tel: Mobile:
Landline:

Email Address:

Event and organisation details

(To be completed by applicant)

Main Purpose and Activities of Charity/Organisation:

Name of Event: _____

Date of Event:
(dd/mm/yy) _____

Numbers of People involved in event (e.g. performers, audience):

How will event or project contribute to the musical life of your local community? (no more than 200 words):

Financial Details (To be completed by applicant)

Total cost of project: £

Breakdown of project costs (e.g. instruments & their costs)

Amount of award sought: £

Funds raised to date (incl fees and subscriptions):

Who else is supporting event:

Cheque Payee (**this must be provided at time of application**):

Note: We are unable to pay individuals or commercial companies and have the right to withdraw such applications. Should your application be successful your donation cheque will be sent during June 2016 to the Branch where you have returned this completed form.

Please give the following financial information for the latest 12 month period for which figures are available (we may ask to see a full set of accounts before making a donation):

Income: £

Expenditure: £

Balances carried forward/reserves: £

Signature of Applicant:

Date:

This page to be completed by John Lewis or Waitrose Store

For Waitrose Branches – Do not return form/s to Head Office, input details on the TO DO list. See relevant Music Matters IB for further guidance.

Branch name and No:

Division and Group (Waitrose):

Partner Name:

Position:

Email/Tel No:

Are there any Partner connections in respect of this application?

Does the Branch have any existing or recent links with this organisation, including financial support through other John Lewis or Waitrose schemes?

Reasons for Branch supporting this application (this must be completed):

Signature:

Please print:

Date: