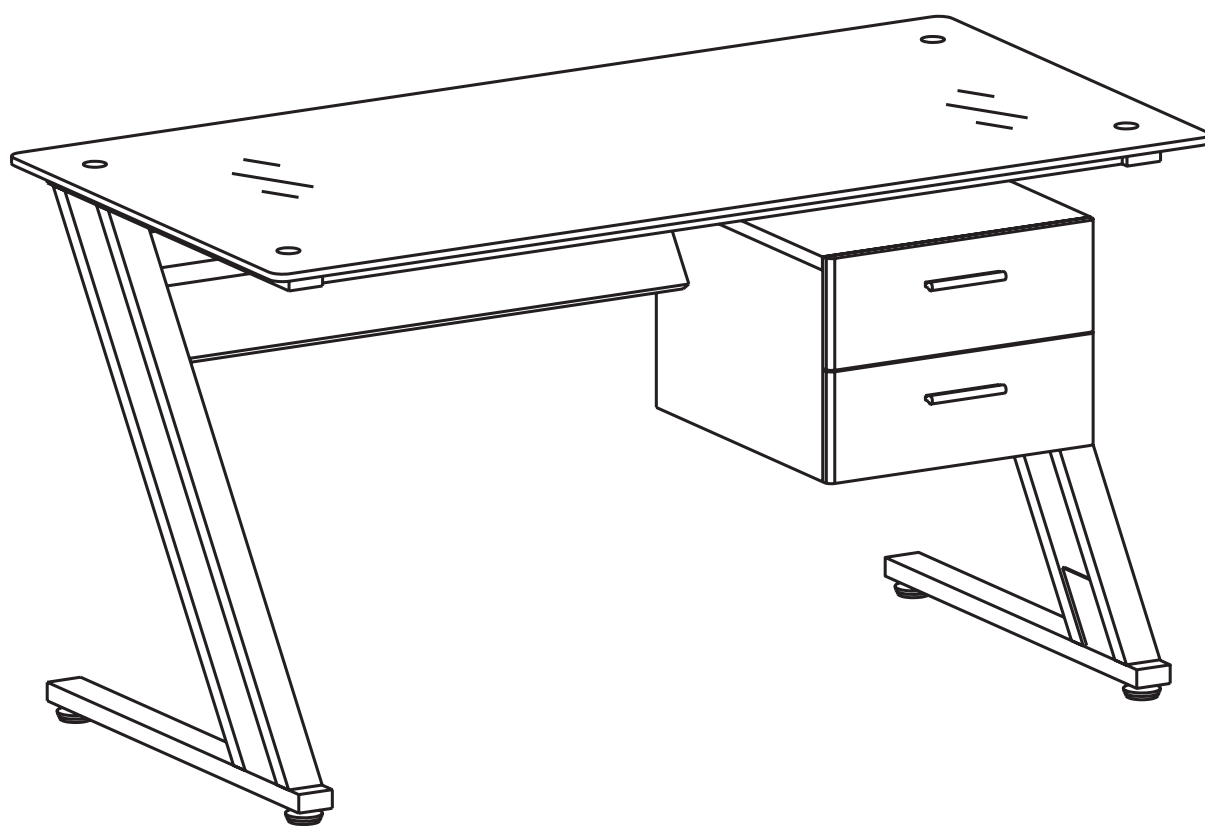


John Lewis

Zena Desk

Stock number: 816/20703 & 816/20704



H76 x W140 x D70cm

Thank you for purchasing the Zena Desk. Please read the instructions and warnings before use, to ensure safe and satisfactory operation of this product.

At John Lewis, we are committed to making great products possible.

From our in-house Design Team, to our Buyers, we work together to bring great design to life.

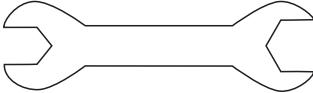

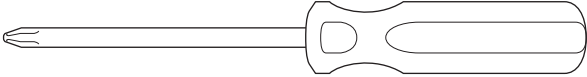
Our expert Product Technologists work collaboratively with our buyers and suppliers to assure the legality, safety and quality of the product we sell.

We are all committed to designing and developing products to the highest industry standards.

We hope you are happy with your product and welcome any feedback or comments you may have.

The John Lewis Team

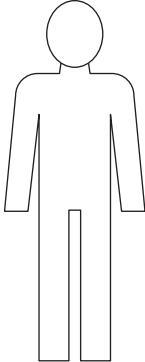
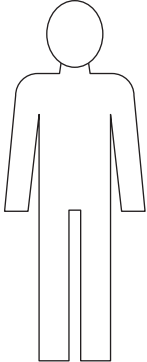
### Tools Included



Time to assemble

45 mins

People to assemble



# Important safety information

## Warnings

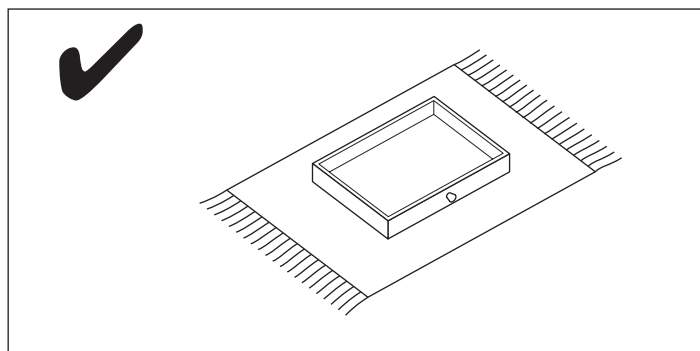
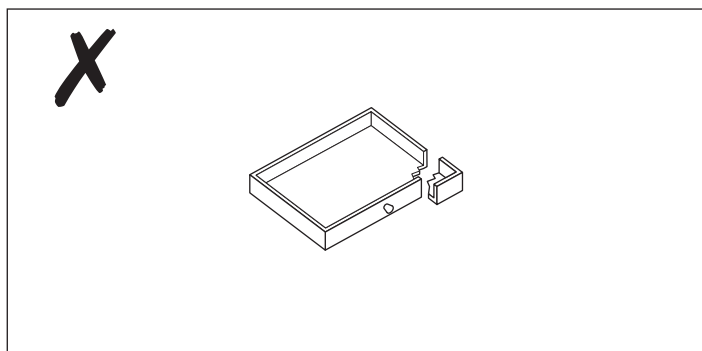
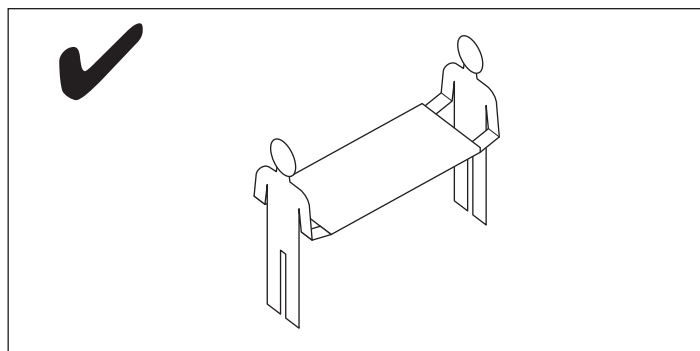
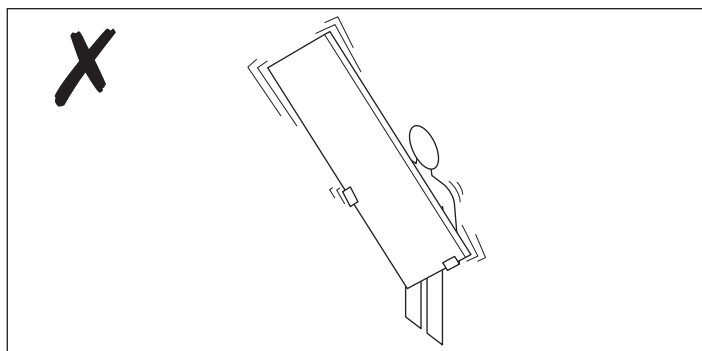
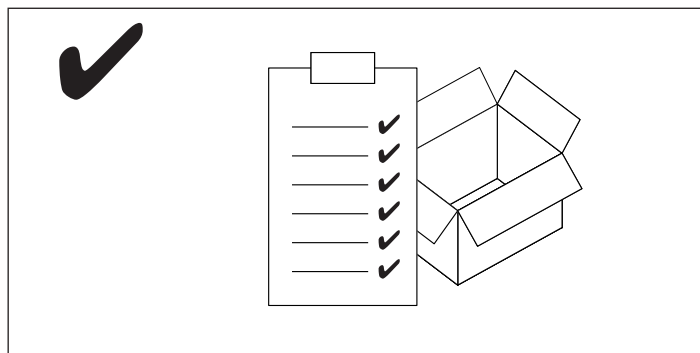
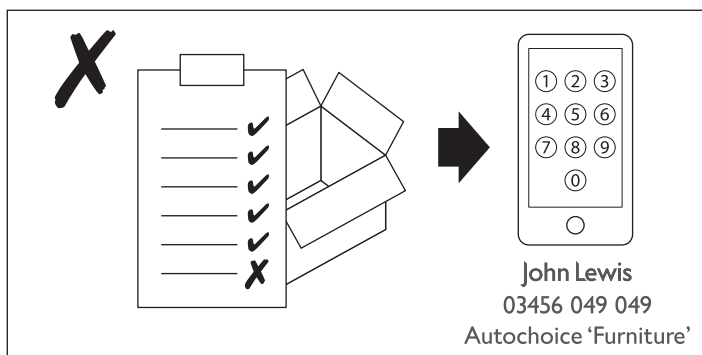
- ⚠ The product should only be used on firm, level ground.
- ⚠ Keep small parts out of reach of children.
- ⚠ Ensure the product is fully assembled as illustrated before use.

## Do's

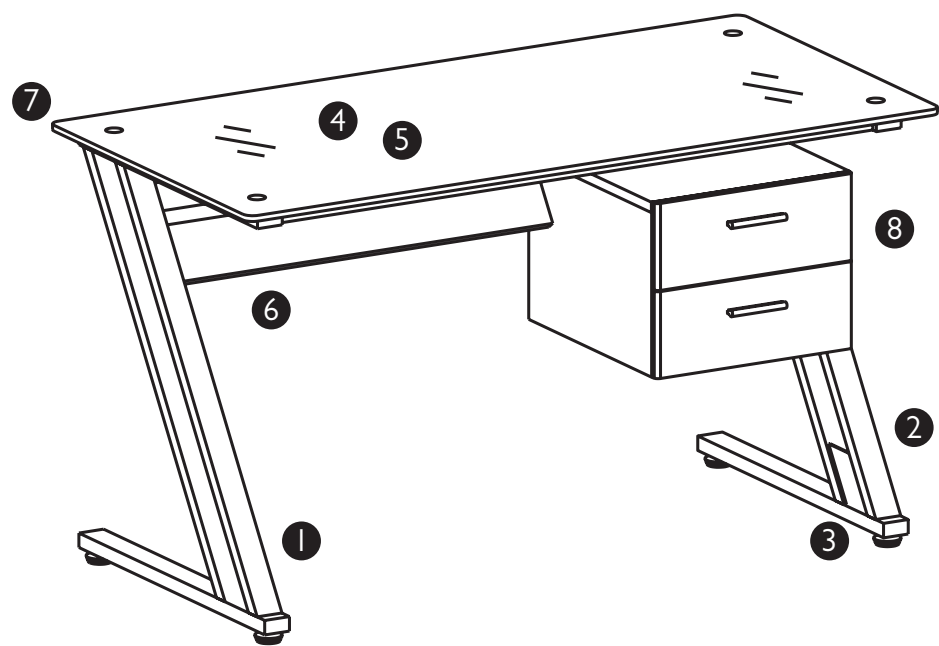
- ✓ Check the pack and make sure you have all the parts listed.
- ✓ Check all screws or bolts are tightened and inspect regularly.
- ✓ Make sure the legs remain in contact with the ground at all times.

## Don'ts

- ✗ Do not overtighten screws or bolts.
- ✗ Do not stand on the product.
- ✗ Do not use power tools to construct as overtightening and part failure may occur.

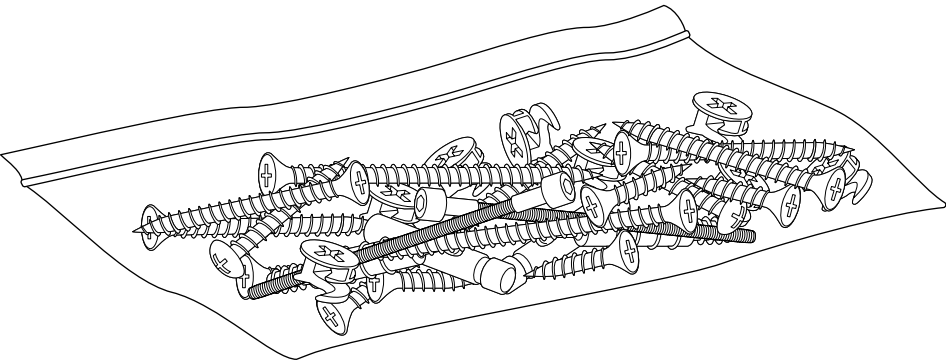


# Zena Desk













Ref	Description		Qty
1	Metal leg		1
2	Metal leg		1
3	Foot		4
4	Metal rail		2
5	Support rail		2
6	Back board		1
7	Glass top		1
8	Handle/drawer cabinet		1

# Fixtures and Fittings



Fixtures and fittings  
supplied (actual size)

Fixtures and fittings supplied (actual size)				mm
Ref	Description	Dimensions	Qty	0 10 20 30 40 50 60 70 80
A	Phillips screw	M6 x 30	8	
B	Phillips screw	M6 x 65	4	
C	Socket head screw	M6 x 20	4	
D	Cap		4	
E	Phillips screw	M4 x 20	4	
F	Phillips screw	M6 x 75	2	
G	Socket head screw	M6 x 35	2	
H	Phillips screw	M6 x 45	2	
I	Nut	M6	4	
J	Washer	16mm	8	

Fixtures and fittings  
supplied (not actual size)

Ref	Description		Qty	
K	Allen key		1	
L	Spanner		1	
M	Screw driver		1	

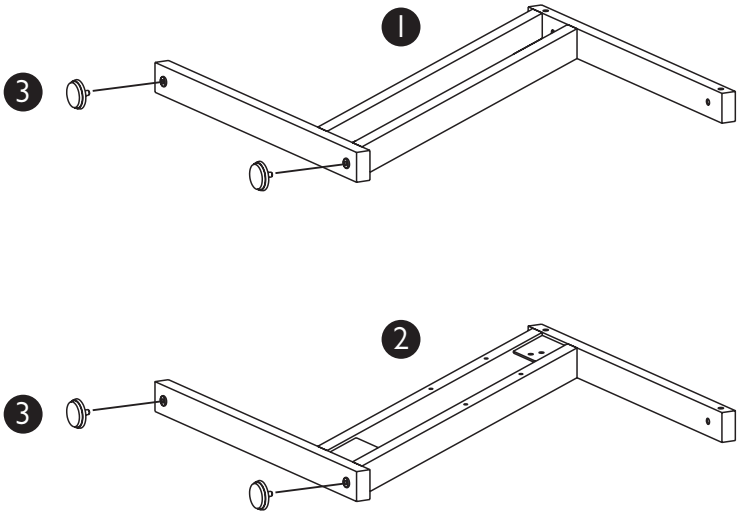
# Product assembly

Zena Desk  
Stock number: 816/20703 & 816/20704

## Step 1

Parts fittings and tools

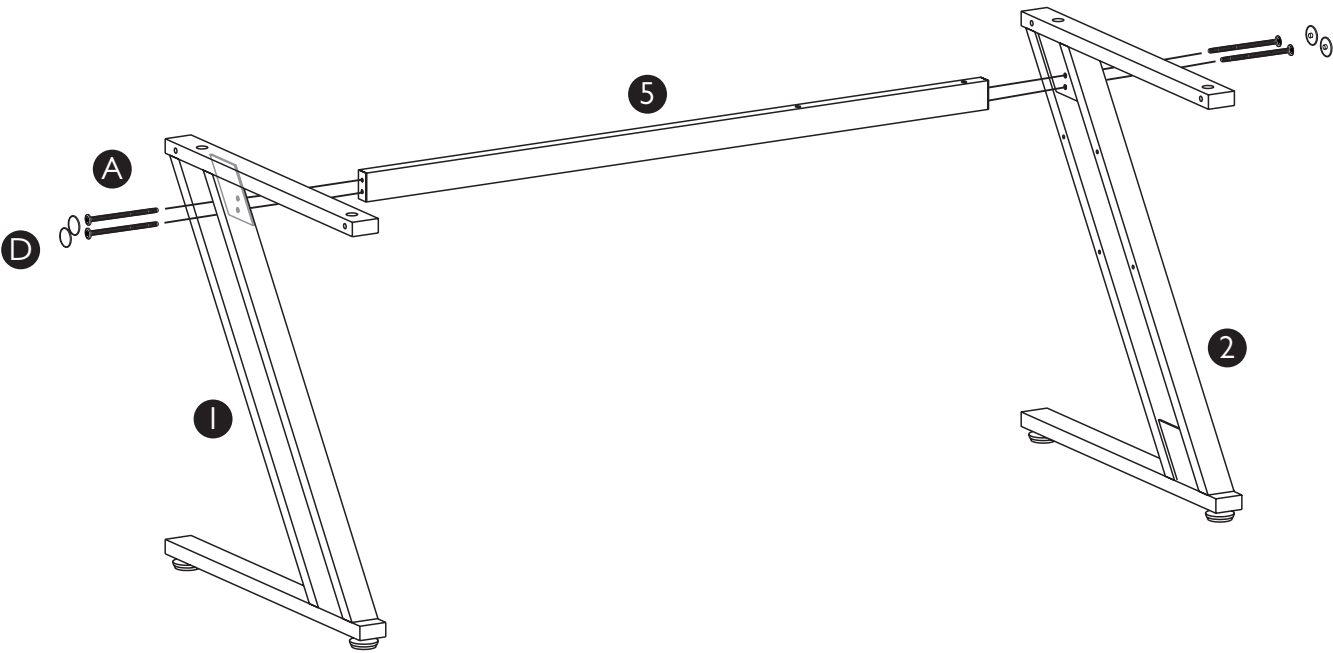
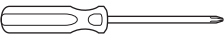
- 1
- 2
- 3



## Step 2

Parts fittings and tools

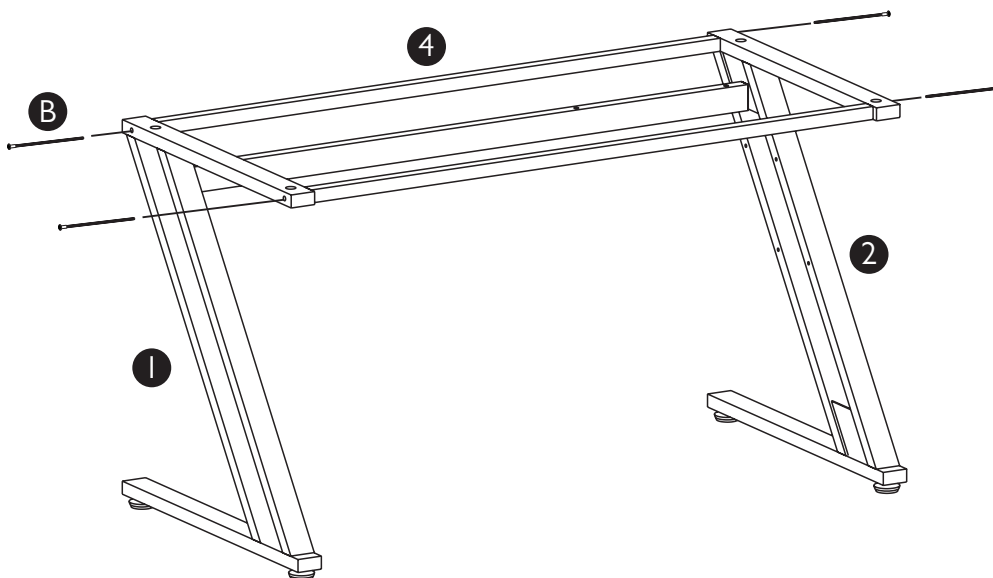
- 1
- 2
- 5
- A
- D
- M



## Step 3

Parts fittings and tools

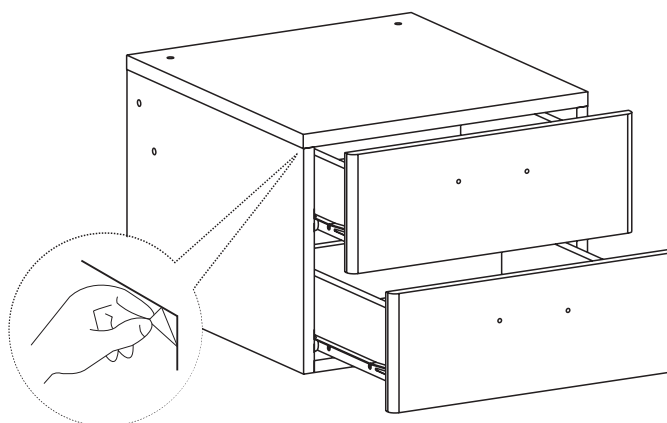
1 2 4 B M



## Step 4

Remove protective sleeve from all faces

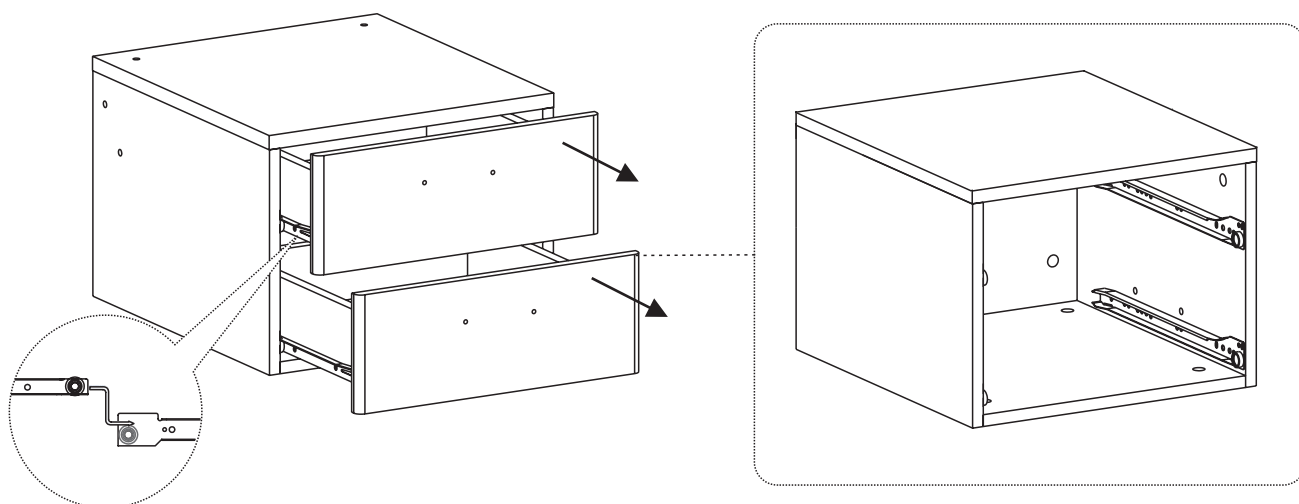
8



# Step 5

Parts fittings and tools

8





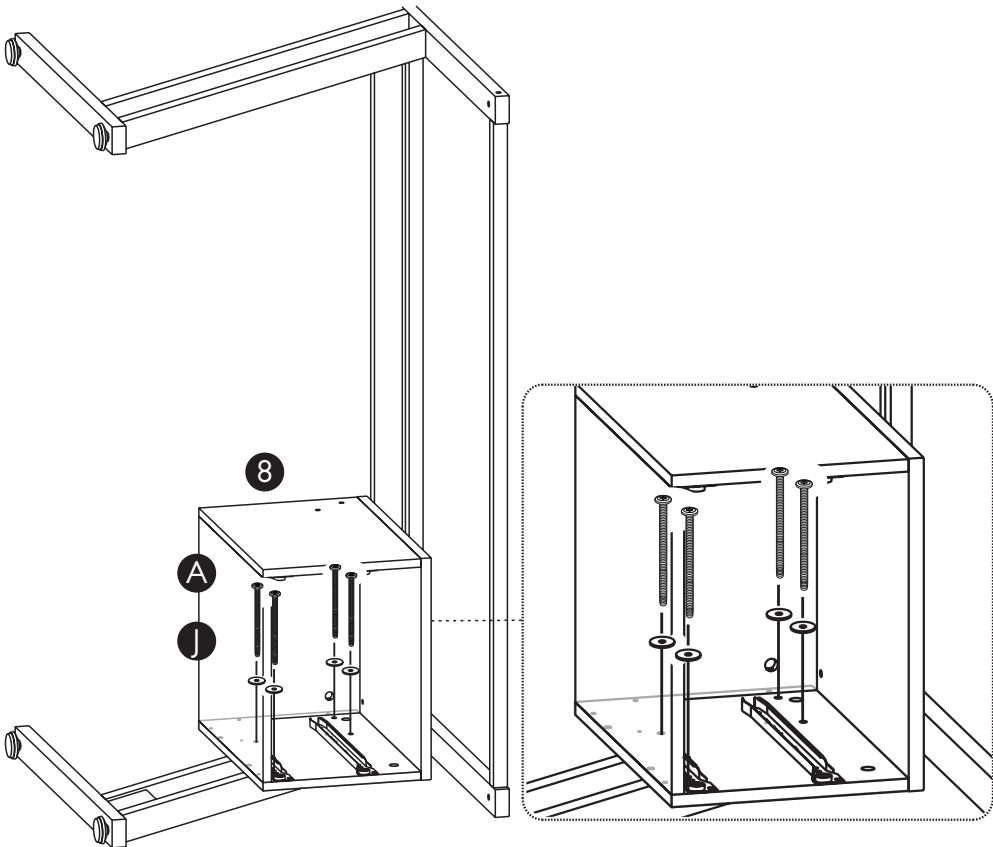
# Product assembly

Zena Desk  
Stock number: 816/20703 & 816/20704

## Step 6

Parts fittings and tools

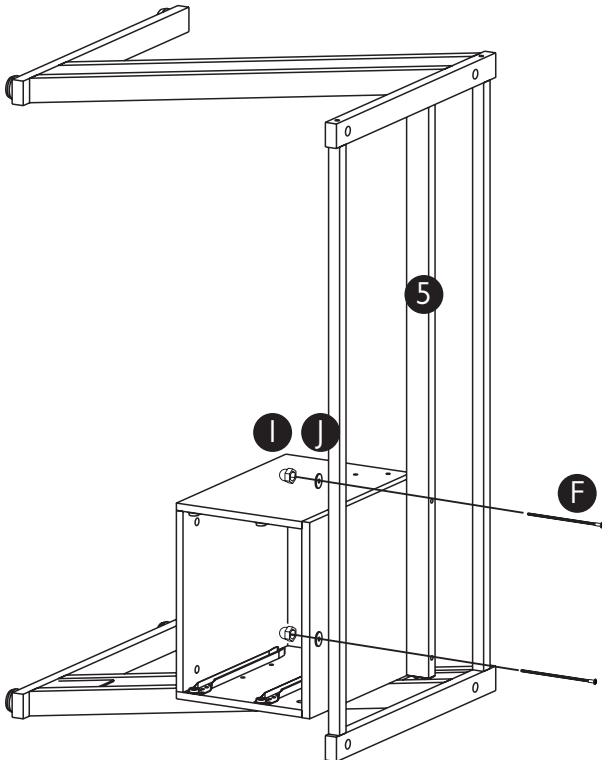
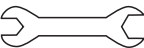
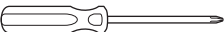
- 8
- A
- J
- M



## Step 7

Parts fittings and tools

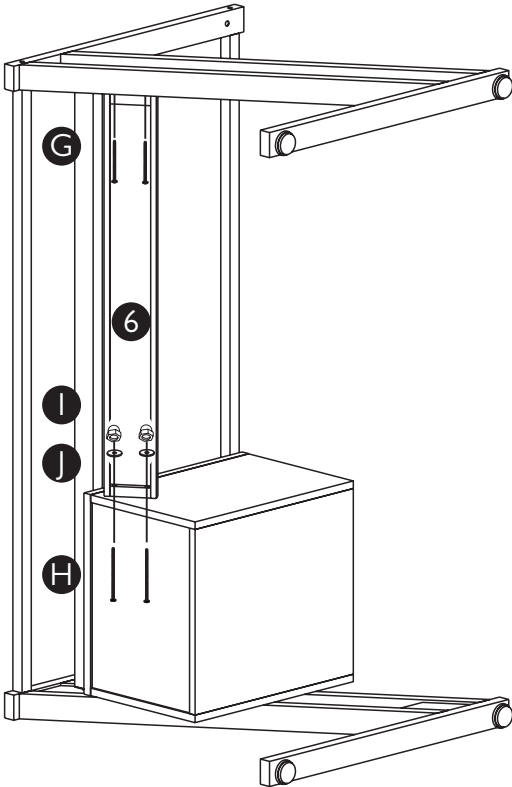
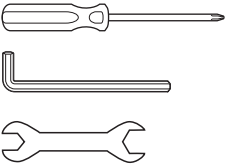
- 5
- F
- J
- I
- M
- L



# Step 8

Parts fittings and tools

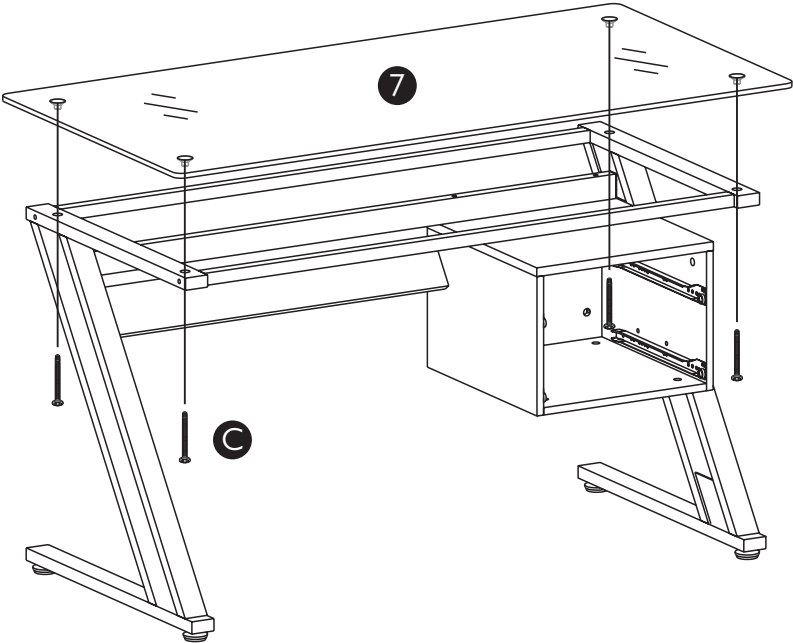
- 6 G H J I M K L



# Step 9

Parts fittings and tools

- 7 C K



# Product assembly

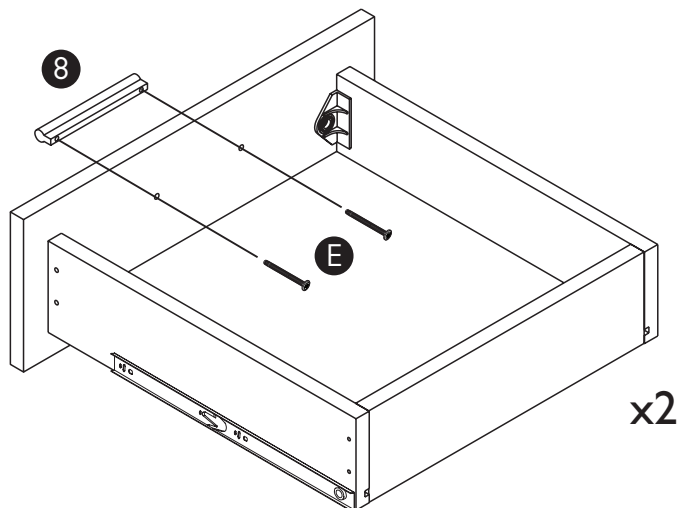
Zena Desk

Stock number: 816/20703 & 816/20704

## Step 10

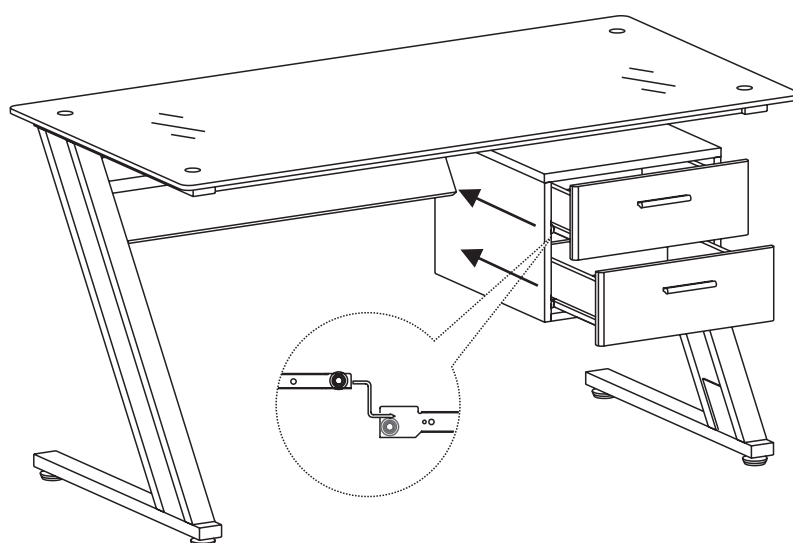
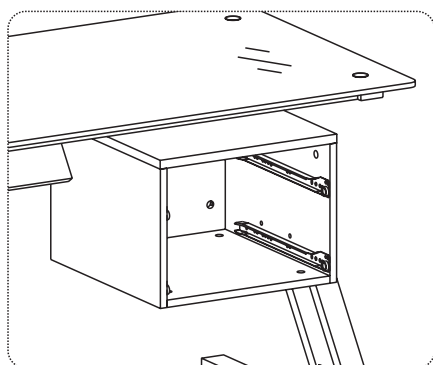
Parts fittings and tools

8 E M



## Step 11

Parts fittings and tools



## Care guide

### Care and maintenance

#### Metal

In order to maintain a high quality finish, when cleaning metal parts please use a soft cloth with a suitable furniture polish if required.

#### Wood

Chairs with a hard lacquer, wax polish or painted surface should be dusted with a dry cloth.

#### Glass and acrylic furniture

Use glass cleaner or soapy water for cleaning, do not use anything abrasive as this may damage the surface of the product. Protect surfaces from scratches and marks by using mats and coasters.

#### Fixings

Periodically check all fixings to ensure none have come loose and re-tighten where necessary.

#### Safety instructions

Never drag furniture when moving it, always lift it.

Periodically check all fixings to ensure none have come loose and re-tighten where necessary.

Please take care when handling or moving the furniture as careless handling may cause damage or injury.

Furniture can be dangerous if incorrectly installed. Assembly should be carried out by a competent person.

No liability will be accepted for damage or injury caused by incorrectly installed or assembled furniture.

#### Specific warnings for heavy items:

It is recommended that before moving heavy objects to a new location they are completely dis-assembled to avoid personal injury or damage to the furniture. Please be careful to retain all fittings when doing this.

If the glass is chipped or broken stop using the product and consult John Lewis

#### WARNING:

- a) Do not place very hot or very cold items on the glass surface(s) unless adequately thick table mats are used to prevent such items from coming into contact with the glass.
- b) Do not sit or stand upon the glass surface(s)
- c) Do not use the glass as a chopping surface. Do not strike the glass with hard or pointed items.
- d) When cleaning glass panels use a damp cloth or leather with washing up liquid or soft soap if necessary; do not use washing powders or any other substances containing abrasives since these substances scratch glass.

Retain these instructions for future reference.